



NOTICE OF THE 2026 ANNUAL GENERAL MEMBERSHIP MEETING AND ELECTIONS

TO ALL MEMBERS:

NOTICE IS HEREBY GIVEN that the 2026 Annual General Membership Meeting of The Neighborhoods at Anvaya Cove Homeowners Association, Inc. (the “*Association*”) will be conducted in person on **10 October 2026, Saturday**, at **1:00 p.m.** at **Horizon Hall, Golf and Sports Club**, with the following agenda:

- 1. Call to Order
- 2. Certification of Notice and Determination of Quorum
- 3. Approval of the Minutes of the Annual Members’ Meeting held on 11 October 2025
- 4. Presentation and Approval of the President’s Report and 2025 Audited Financial Statements
- 5. Ratification of Acts of the Board of Trustees and Management since the last Annual Members’ Meeting
- 6. Appointment of Independent External Auditor
- 7. Developer’s and Utilities Update
- 8. Election of the Members of the Board of Trustees
- 9. Election of the Members of the Committee on Election
- 10. Election of the Members of the Grievance and Adjudication Committee
- 11. Other Matters
- 12. Adjournment

Only members of record in good standing as of **01 September 2026** are entitled to notice of, participate in, and vote at, this meeting.

All members who wish to attend and participate during the meeting should submit their written confirmation or accomplished proxy form and submit the required documents to the Village Administration Office not later than **01 October 2026 at 5:00 P.M.:**

The Village Administration Office
The Neighborhoods at Anvaya Cove Homeowners’ Association, Inc.
Anvaya Cove, Barangay Sabang, Morong, Bataan

Proxies submitted shall be validated on **05 October 2026** at the Village Administration Office. For Corporate Members, the proxy should be accompanied by a Secretary’s Certificate attesting to the designation of the proxy and the authority of the corporate officer or representative to sign the proxy.

Registration shall start at 12:00 p.m. and end promptly at 1:00 p.m on 10 October 2026. To avoid inconvenience in registering your attendance at the meeting, please bring identification card(s) containing a photograph and signature, e.g. passport or driver’s license.

In all elections, each member may cast his or her vote for as many persons as there are trustees or committee members to be elected. For purposes of the 2026 Annual Members’ Meeting on 10 October 2026, only five (5) candidates may be elected to the Board of Trustees, and only three (3) candidates may be elected each to the Grievance and Adjudication Committee and Committee on Election.

Should you desire to nominate members of the Board of Trustees, members of the Grievance and Adjudication Committee and Committee on Election, please send your nominations by email to village.admin@nhoai.com.ph starting **10 September 2026 until 01 October 2026 at 5:00pm.**

Enclosed are the following: **(i) Rules of Procedure; (ii) Proxy Form; and (iii) Nomination Form.**

Finally, as mandated under Section 91 of the 2024 Revised Implementing Rules and Regulations of Republic Act No. 9904, mere receipt of this Notice by the member or any member of your household, with sufficient discretion, shall be counted in determining the existence of a quorum in the upcoming elections

09 September 2026.


MR. ISRAEL J. SILUD
Association Secretary

MEMBER’S NAME: _____
ADDRESS: _____
RECEIVED BY: _____

SIGNATURE: _____
DATE RECEIVED: _____